



Asia Pacific Career Development Association

Board of Directors Meeting-Japan

Sept. 16, 2015

Present: Cheri Butler/USA; Andrew Rimington/Australia; Raza Abbas/Pakistan; Lisa Raufman/USA; Joseph Chan/Hong Kong; Jose Domere/Canada; Sing Chee Wong/Singapore; Carla Siojo/Philippines; Marilyn Maze/USA; Yoshiji Ishikawa/Japan; Shelley Tien/Taiwan; Roberta Neault/Canada; Sungsik Ahn/Korea; Henna Lee/USA; Soonhoon Ahn/USA; Satomi Shudasama/USA; Chauaminh Nguuyen/Vietnam; Narender Chadra/India; Vandara Gambnir/India; Carole Brown/Australia; Ayaka Hamamoto/Japan; Diana M Bailey/USA

ShelleyTien called the meeting to order at 5:15 PM

Shelley shared the update of country directors. (See attached list)

Financial Report

Roberta indicated that 13 people from Nepal could not come and had not paid. Others paid on site as needed. Conference details and financial reporting will be updated in the coming weeks. Results of the Silent Auction fundraiser will also be announced and will be used for future scholarships.

Membership at the conference:

- APCDA currently has 90 active members and about 10 new members joined at the conference.
- Member dues were half priced during the conference, based on the suggestions of Ed Colozzi for building membership.
- Roberta reviewed the special categories of Lifetime and Legacy Partner
- Satomi suggested that members might need to be reminded of the special categories
- Country directors were encouraged to also promote membership as part of the country association.
- Marilyn can set up a customized emailing list for your country and provide an updated slide show about the organization on request.
- Newsletter articles about your country organization are always welcome.

COMMITTEE REPORTS

Bylaws and Policies Committee- need a new volunteer Chair; no report

As we continue to expand as an organization, these infrastructure functions and updates are very important.

Membership Committee- Satomi

- Membership survey will close October 1 but a great deal of information has already been collected.
- How to retain membership: People often join at the conference, but don't renew the next year.
- Hope to have committee members to help with the work of the association, and to engage more members and to retain them.

Newsletter Committee- Natalie Kauffman editor Deadline Oct 1

- Please send your country reports (3 or 4 paragraphs) by Oct 1. Will be distributed in a couple weeks after submission.
- Perhaps graduate students can draft articles which are then reviewed by the country director.
- Guidelines will be sent to new Country Directors about newsletter articles.

Nominations and Elections committee- Soonhoon Ahn

Electronic voting ends tomorrow, but the results are clear. On October 1, the new President Elect will be Narender Chadha and the new Treasurer will be Andrew Rimington.

Professional Development- Soonhoon Ahn

- She is very pleased with the conference outcomes so far.
- Have balance of local and foreign presenters as well as role diversity.
- Roberta suggested that we create a webinar for the attendees from Nepal who could not attend due to visa problems. Also, we could send them a small package of highlights of the conference. Soonhoon will follow-up to put this electronic package together.

Webinar ideas:

- Specific for Nepal since they could not attend.
- Look at highest scorers who may also be willing to do a webinar on unique topics
- Thanks to Roberta for the webinar on Career theory/review and the webinar on globally mobile workers.
- Could we videotape some of the presentations in Taiwan? Perhaps we could find students at NTNU to produce the videos next year

- Staying connected between conference: recommend that Country Directors organize country associations, which could request a webinar
- Next year we plan to offer both Pre- and Post- conference PDIs for an additional fee. We will shared income 50/50 with the presenter

Public Relations-Lisa Raufman

- Lisa hopes we can expand the use of LinkedIn, social media, etc. and is seeking volunteers to help with this work.
- Many globalization topics are of interest so we need to get the topics out there to members and use for additional marketing/recruitment
- Need a FB coordinator /volunteer to run the page and the activities.
- Need a real committee to do some of these functions

Research and Promising Practices Committee – Yao-Ting Sung (not present)

- Need to get the *Glossary of Terms* for Asia Pacific region. Cheri Butler started the project, but the volunteer time is no longer available.
- Raimo started the EU Glossary by asking each county to provide 20 important words re Career Development.

International Centre for Career Development Planning and Policy (ICCDPP) Report – Roberta Neault

- What are we doing to prepare youth for the workforce?
 - APCDA was very happy to be allowed to send a team.
 - The next ICCDPP Symposium will be held in Korea in 2017.
 - As a Symposium, attendees worked hard, both in small groups and as teams.
- APCDA Action Plan: See attached Report
- Engaging Employers: Students need workplace experiences. Perhaps we could arrange a webinar on how employers are being engaged
- Emerging Technologies: Need to establish Guidelines for Emerging Technologies. We can also provide information about promising practices in using emerging technology.
- Return on Investment: We could collect research in the region on the value of career planning.
- Integrated Policies: We could collect a summary of legislation around our region related to career planning services to inspire other countries to develop integrated policies.
- If APCDA can advance the agenda of the ICCDPP Symposium, it would provide a valuable service to our member countries and would prepare our region for the symposium in 2017.
- Andrew Rimington is being appointed to the ICCDPP board and will further coordinate with APCDA related to future symposiums.

NCDA Conference Proposal Submission Deadline: Oct 5th

- Perhaps use a successful presenter from this conference
- Who is planning to go to NCDA??
- “Well Being and Meaningful Work” is topic/theme
- Cultural Values in the workplace fits with this topic
- Skills HS student needs –Global trends
- Maybe also use NCDA topic at next IAEVG Conference???

Update on 2016 Taipei Conference – Shelley Tien

- Video presentation on last day of this conference in Tokyo- Attach draft
- What are we doing to prepare youth for the workforce?
- May 18 – 22
- Pre-conference tours of a university career center and a vocational center
- Post-conference tour to Palace Museum
- Planning to allow full 40 minutes for presentations
- Chinese conference will be immediately following the APCDA.
- University setting are very convenient
- A list of accommodations has been created. Officers and Keynoters will be offered rooms at the Guest House on campus. If Directors want a room in the guest house, let Shelley know ASAP.

Results of membership discussion about future conferences:

- Program Selection Committee should include:
 - Past conference Country Director
 - Current conference Country Director
 - 2 other County directors (Korea and Canada) volunteered
 - Future conference Country Director
- Need to finalize criteria for future presentation so selection process is more clear
- Could add Roundtables for short presentations and Poster session for research reports
- Will send proposals to the relevant Country Director and ask for his/her recommendation

2017 Manila Conference –Carla

- Dates May 22-24, 2017
- University of Manila (free of charge)
- Theme pending etc.
- Gathering possible accommodation
- Will need to get budget example for future planning
- Summer break starting but will invite some students
- Tours pending
- Sightseeing options pending

- Seeking sponsors to host dinners etc....

2018 Beijing Conference

- Dr. Leili Jin will be the new China Country Director and work with Dr. Chunyu Li of New Elite Development Plan to plan the conference. Her institution, Tsinghua University, will be the host (which should make visas easier).

Meeting adjourned at 7 PM

Respectively submitted,

Diana M Bailey

Diana M. Bailey, Secretary

AWARDS Ceremony (add names)

- Emerging Leaders
- Enduring Support
- Inspiration
- Country Achievement
- Contribution to the Conference-Yoshi Ishikawa was thanked for his significant efforts with his organizing committee at the site-based manager for the 2015 APCDA Conference.

Marilyn Maze was also extended generous thanks from the members for her extensive

efforts on a daily basis for the organization as well as the annual conference. She is the volunteer Executive Director.