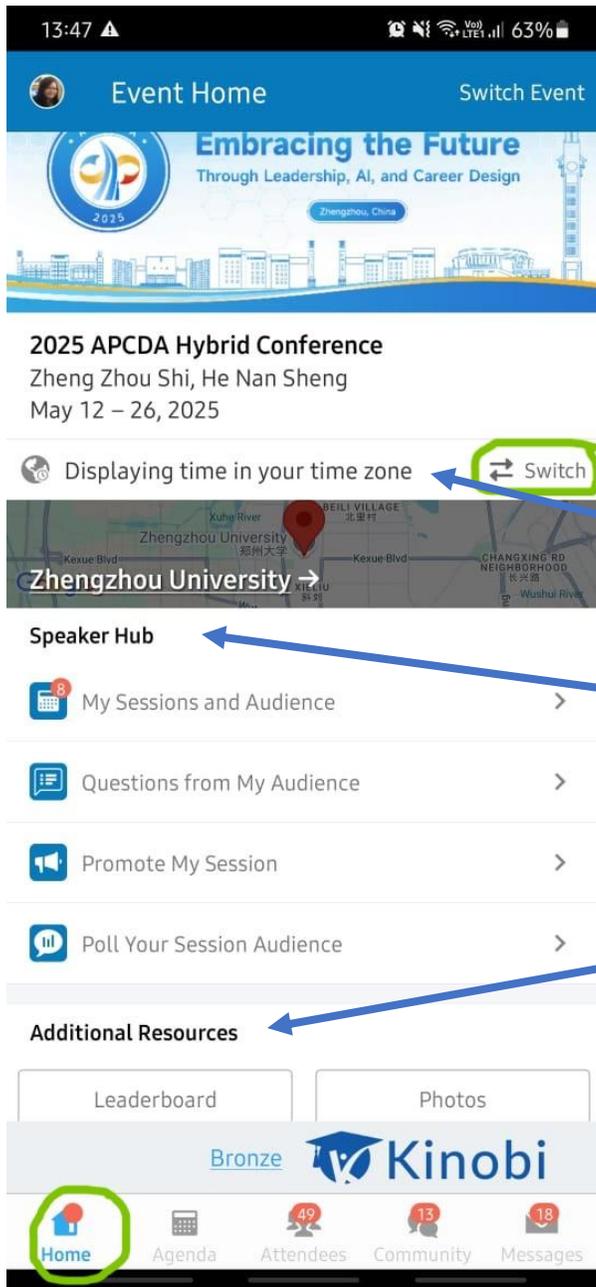


# Whova Conference Software Instructions (Mobile App)

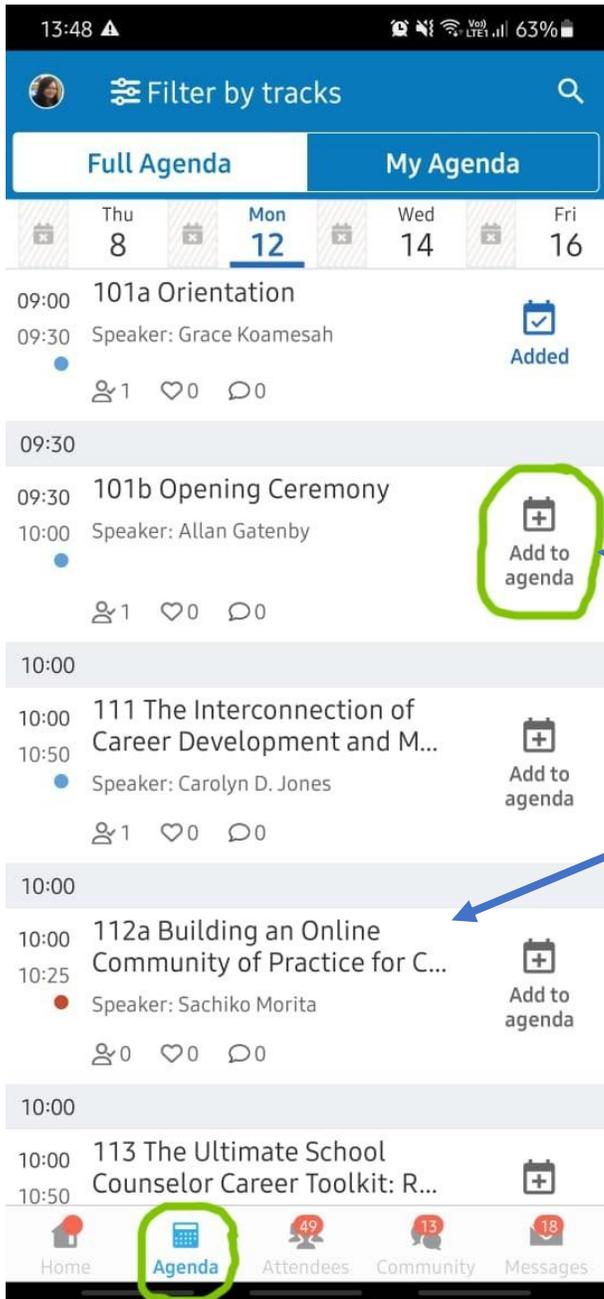
## Figure 1 Downloading Whova Mobile Application

iPhone users can download from [App Store](#).  
Android users can download from the [Play Store](#).



## Figure 2 Personalised Dashboards

1. Your home screen will look like this after successful login.
2. Make sure that the time is set for your time zone. Click "Switch" if you want to see the schedule in the Event time (China time).
3. If you are a presenter, you can access information about your session here.
4. These Additional Resources will help you navigate to all the action during the conference.

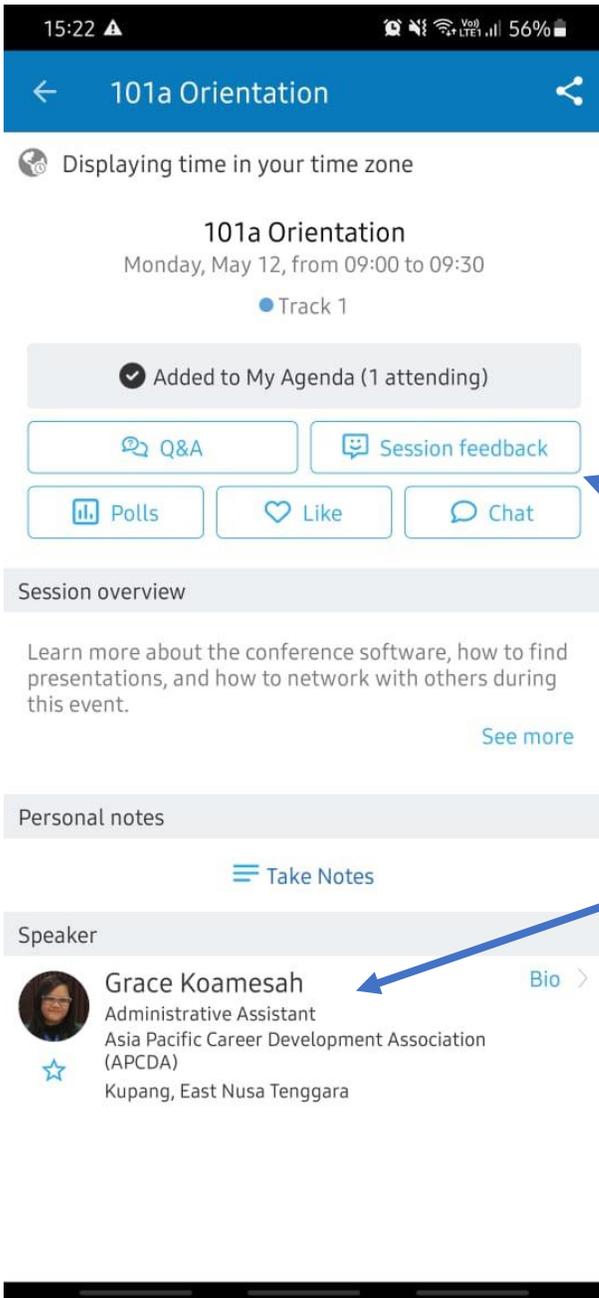


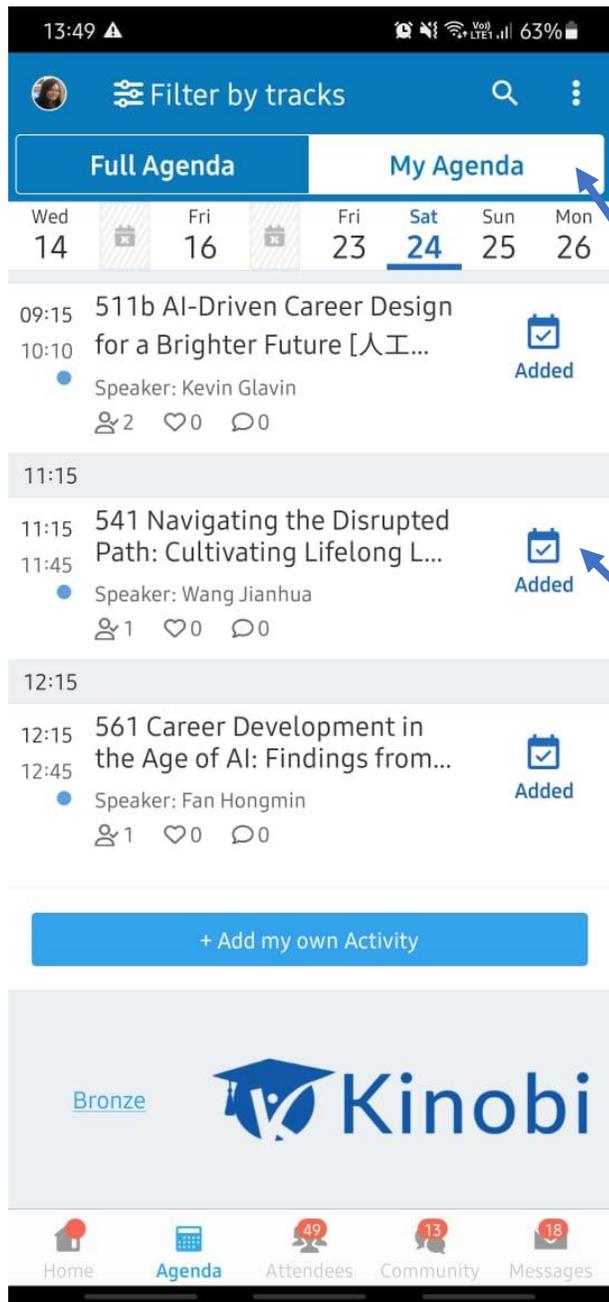
## Figure 3 Conference Agenda

1. This image shows the sessions in date order.
2. Navigate to each of the conference dates to find the list of sessions on a particular date.
3. Use the “+” icon to add a particular session to your personal list.
4. View the session description, speaker and other details by clicking on the session title.

# Figure 4 Engagement in Sessions

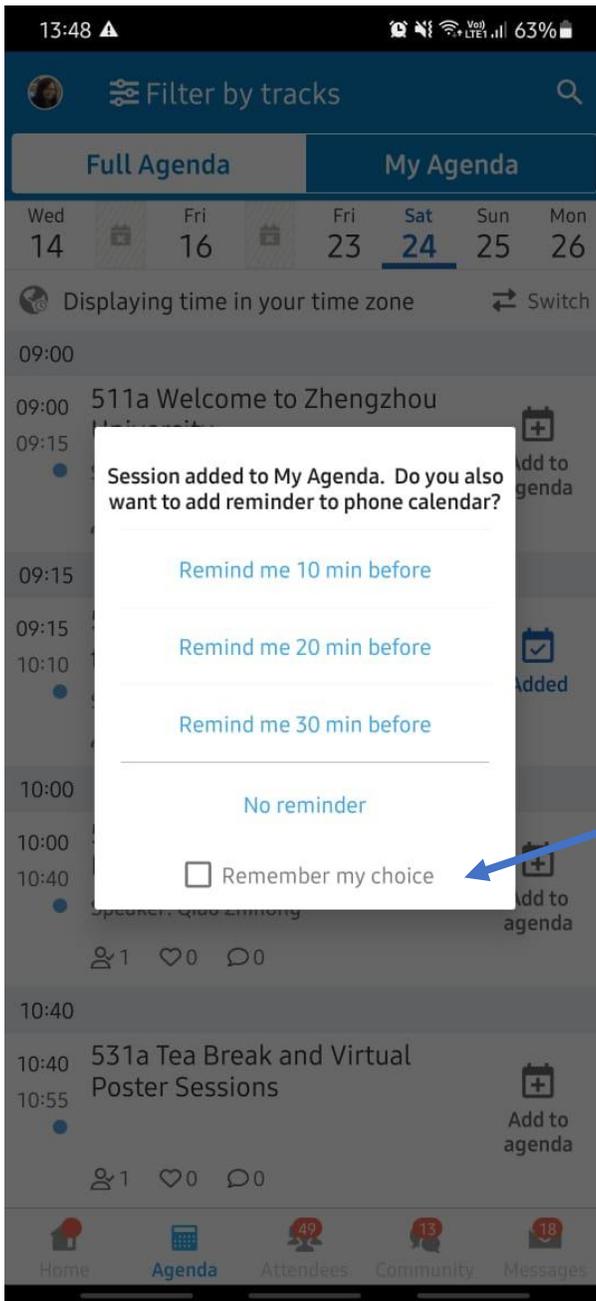
1. This image shows more details after clicking on a specific session.
2. Use the engagement features (Q&A, Polls, Chat) to communicate with presenters / attendees. You can "Like" the session and fill in the Session Feedback form once the session is over.
3. View the presenter(s) profile here.





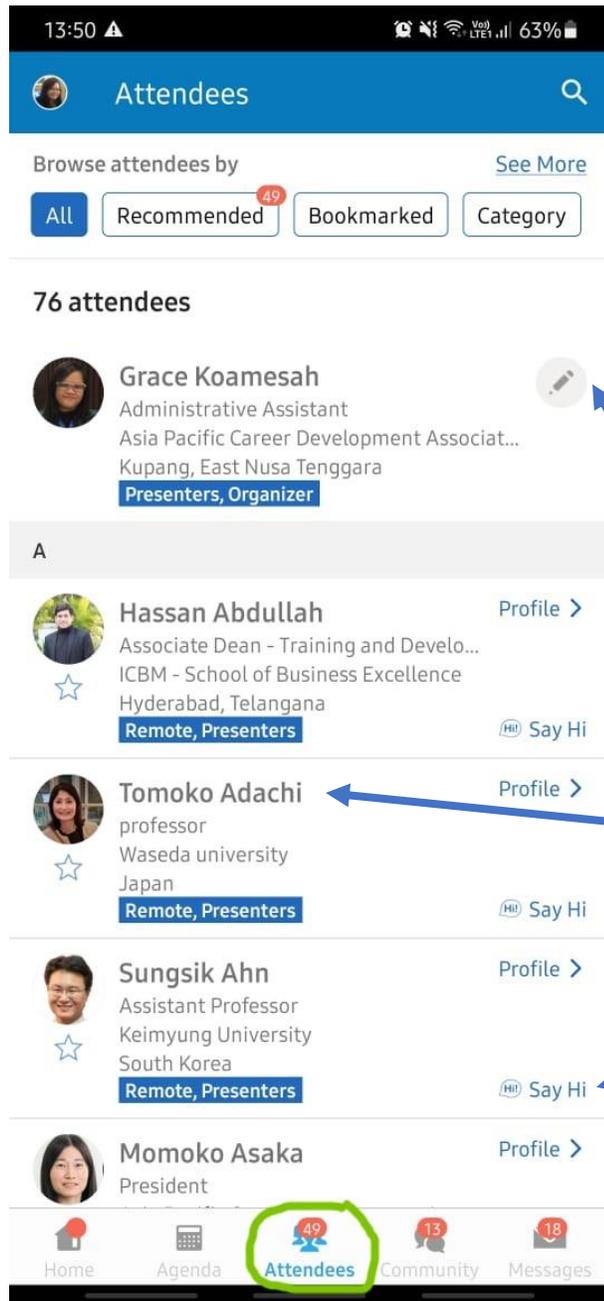
## Figure 5 Personalising Your Session Choices

1. This image shows that the session has been added to **My Agenda** after you clicked on the “+” icon to add it to your personal list.
2. Remove it from your list by clicking the check icon.



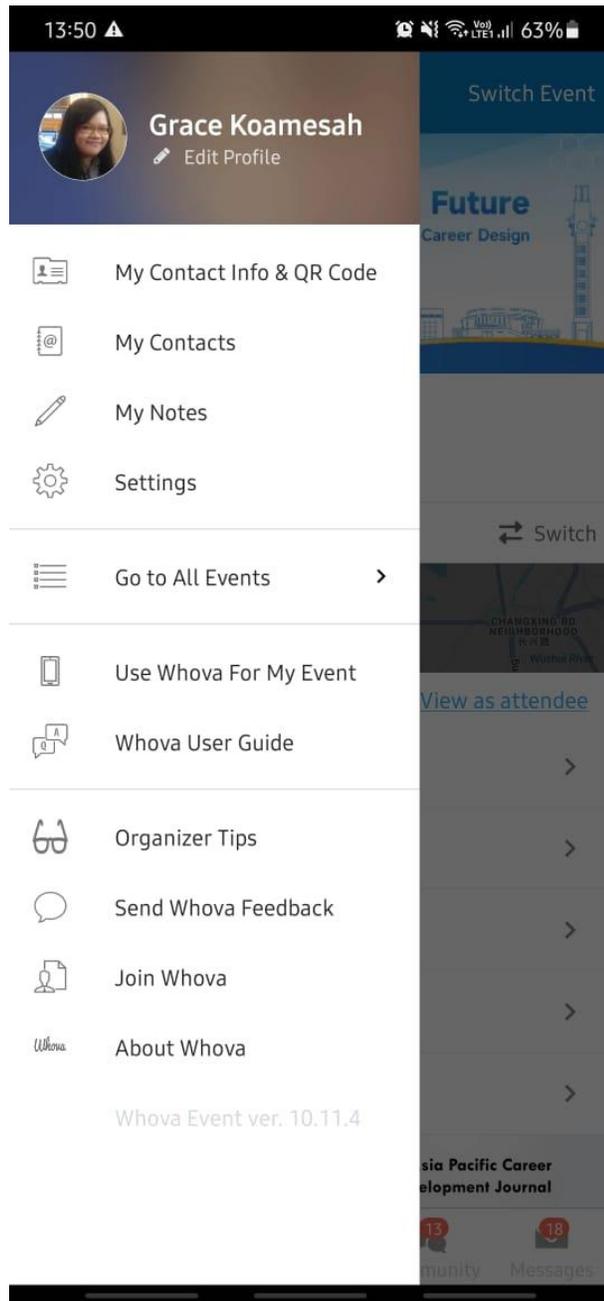
## Figure 6 Setting Notifications

1. The Whova App can provide reminder messages for the sessions you have chosen.
2. You can activate this feature if you would like reminders for all of your chosen sessions.



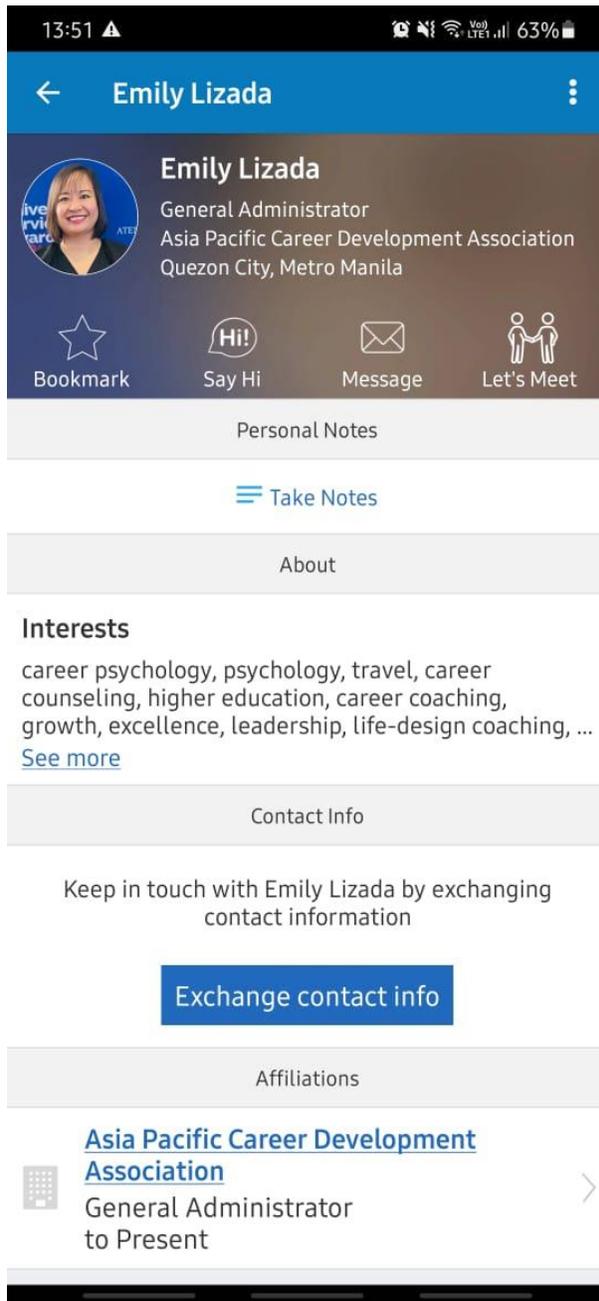
## Figure 7 Building Your Network - Attendee Information

1. Conferences are excellent for networking. Whova makes it even easier. Use the Attendee Tab at the bottom to see the list of attendees.
2. Use the pencil icon to edit your own profile.
3. View profiles of attendees by clicking on their name.
4. Use "Say Hi" to send messages to specific attendees.



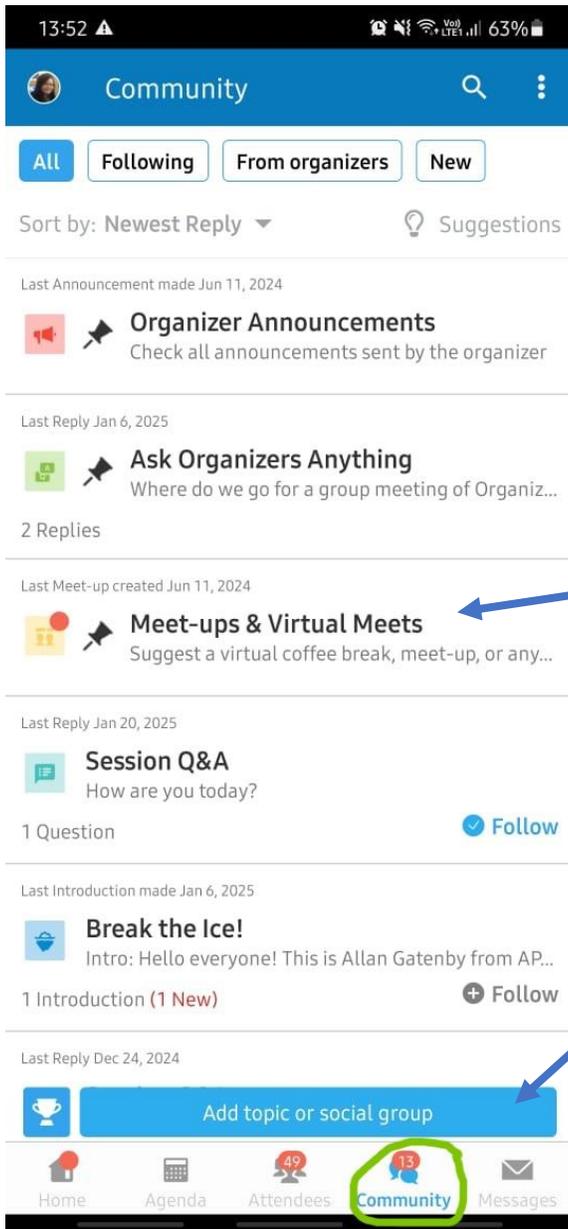
## Figure 8 Building Your Profile

Personal Branding is a critical success factor for networking. You can update your photograph, contact information, work and other details after you click the pencil icon by your name.



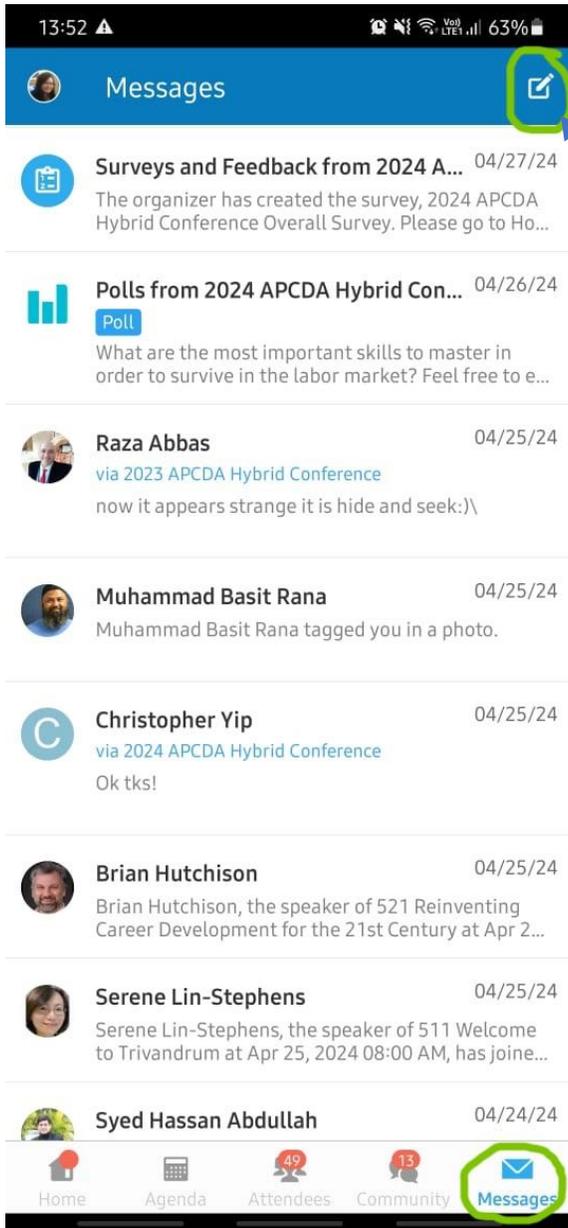
## Figure 9 Viewing Individual Profiles

You can access a detailed profile of each individual. Click on the person's name on the Attendee page to see these details.



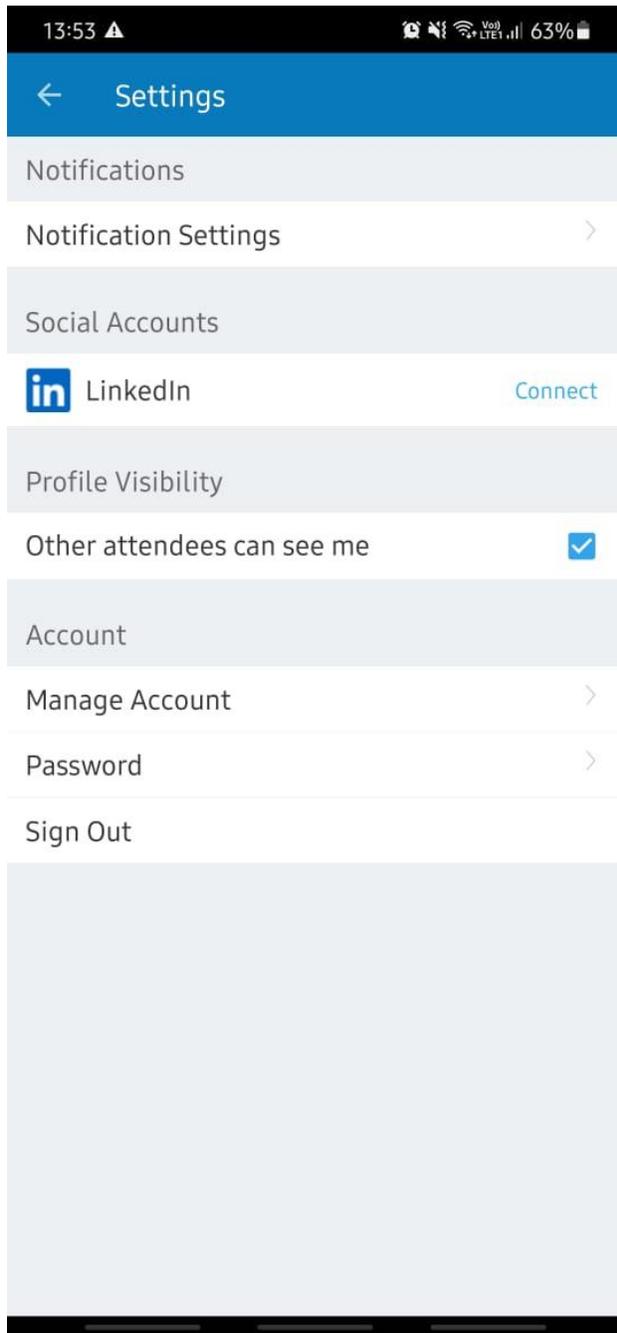
## Figure 10 Community Feature

1. The Community Feature allows you to engage in group interaction with other attendees in the conference.
2. Click on one of the group chats to join the available discussion.
3. You can also add your own topic to discuss with other attendees.



## Figure 11 Message Board

1. The Message board is another great feature in WhoVa. You can access the Message board at the bottom.
2. Click on the pencil button at the top to write new message.
3. You will receive both updates from the organisers and messages from attendees in here.



## ***Figure 12 Profile Building - Social Media Connects***

Whoova also has a social media plug-in under Settings which helps other attendees to find you and connect to you on social media.