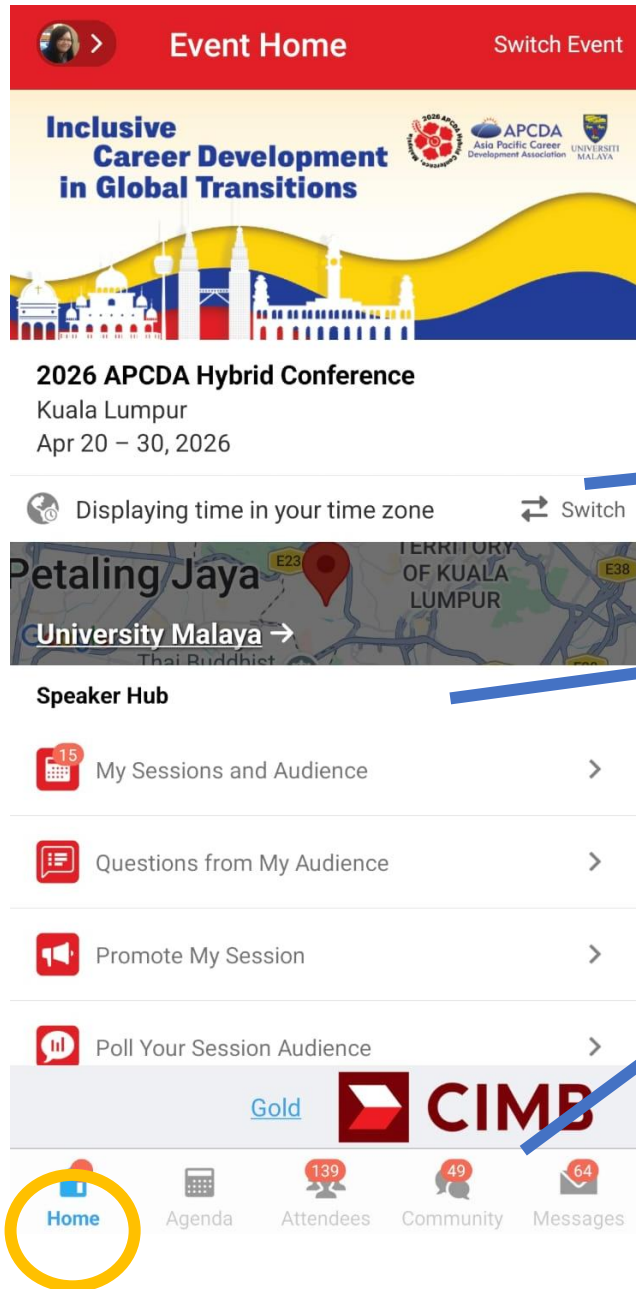


APCDA Conference Software Whova Mobile App Instructions

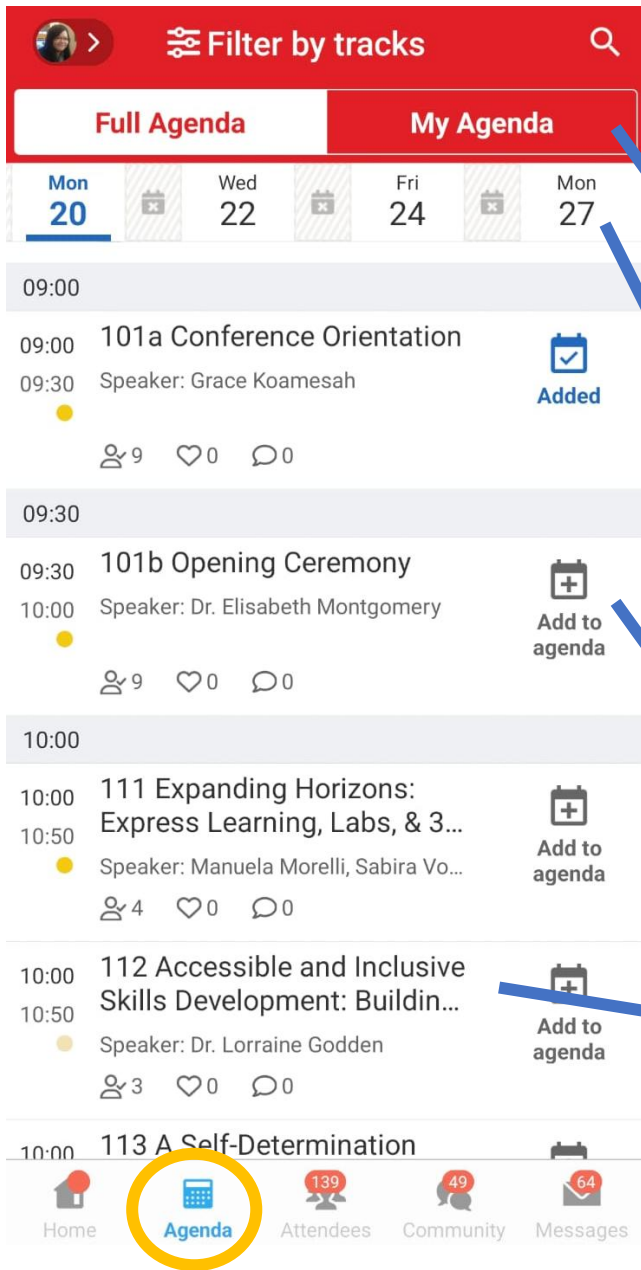
Download the Whova Mobile Application

- Open your PlayStore (for android users) or AppStore (for IOS users).
- Look for “Whova”, then install it on your gadget / device.



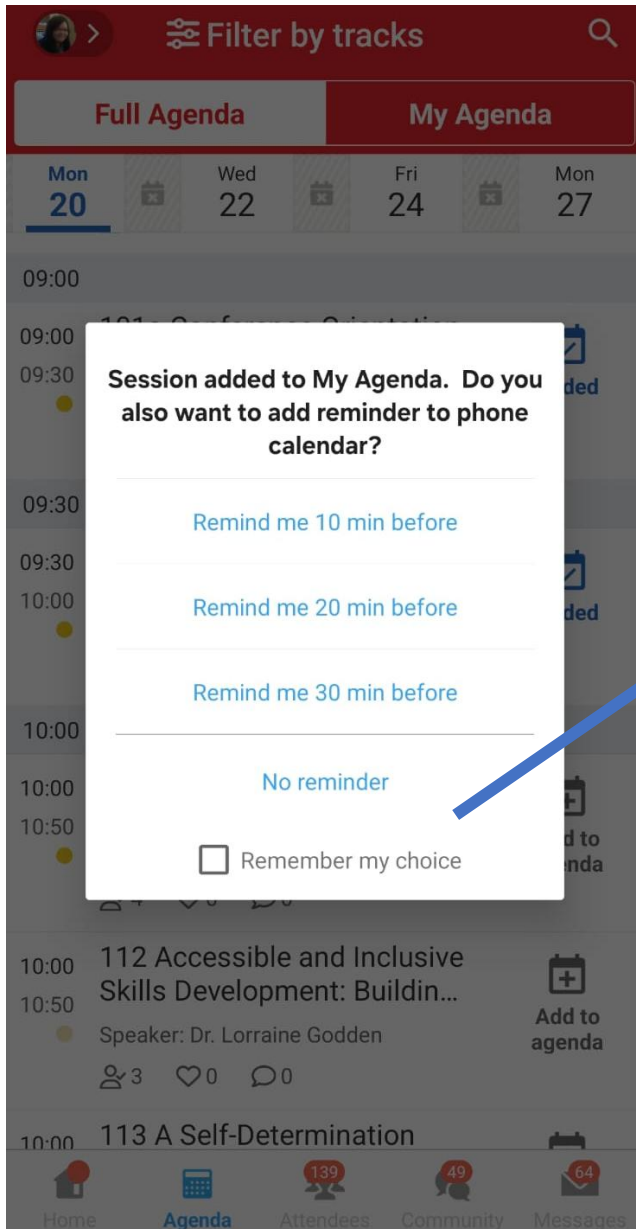
Whova Home Page

- This is what the home page looks like after a successful login.
- Make sure that your time is set for your time zone.
- If you're a presenters, the Speaker hub gives you the option to view, promote, and set up polls for your session.
- This is the Menu Tab to navigate through the Whova MobileApp.



Conference Agenda Feature

- This image shows the sessions date in order.
- You can choose to view the full Agenda or **My Agenda** which is a list of the sessions you picked in your interest.
- You'll need to navigate through the conference dates to find the list of sessions on a particular day.
- Use this icon to add a specific session to your personal Agenda.
- Click on a title to view more detailed information about the session.



Setting Notifications

- The Whova Mobile App can provide reminder messages for the sessions you have chose.
- You can activate this feature if you would like reminders for all your chosen sessions.

🌐 Displaying time in your time zone

512 Keynote 1: Shaping a Sustainable and Inclusive Career Ecosystem: A Collective Call to Action

Tuesday, April 28, from 09:20 to 10:20

[Auditorium/Main Hall](#) [View map](#)

● Track 1

+ Add to My Agenda (5 attending)

🗨️ Q&A

💬 Session feedback

📊 Polls

❤️ Like

💬 Chat

Session overview

What if we stopped adapting to broken systems and started building ones that work for everyone? Can we imagine a future where every career...

[See more](#)

Virtual access

🖥️ Watch on Desktop (Recommended)

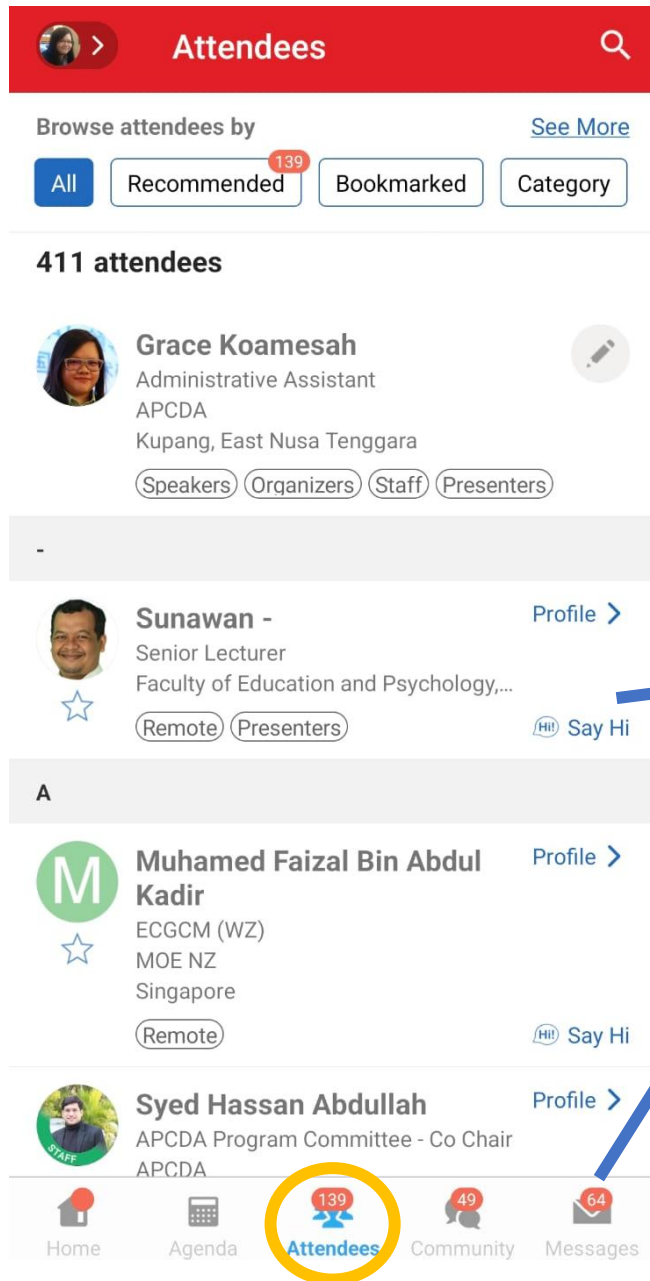
🎧 Live Stream >

Session sponsored by

🏢 CIMB CIMB >

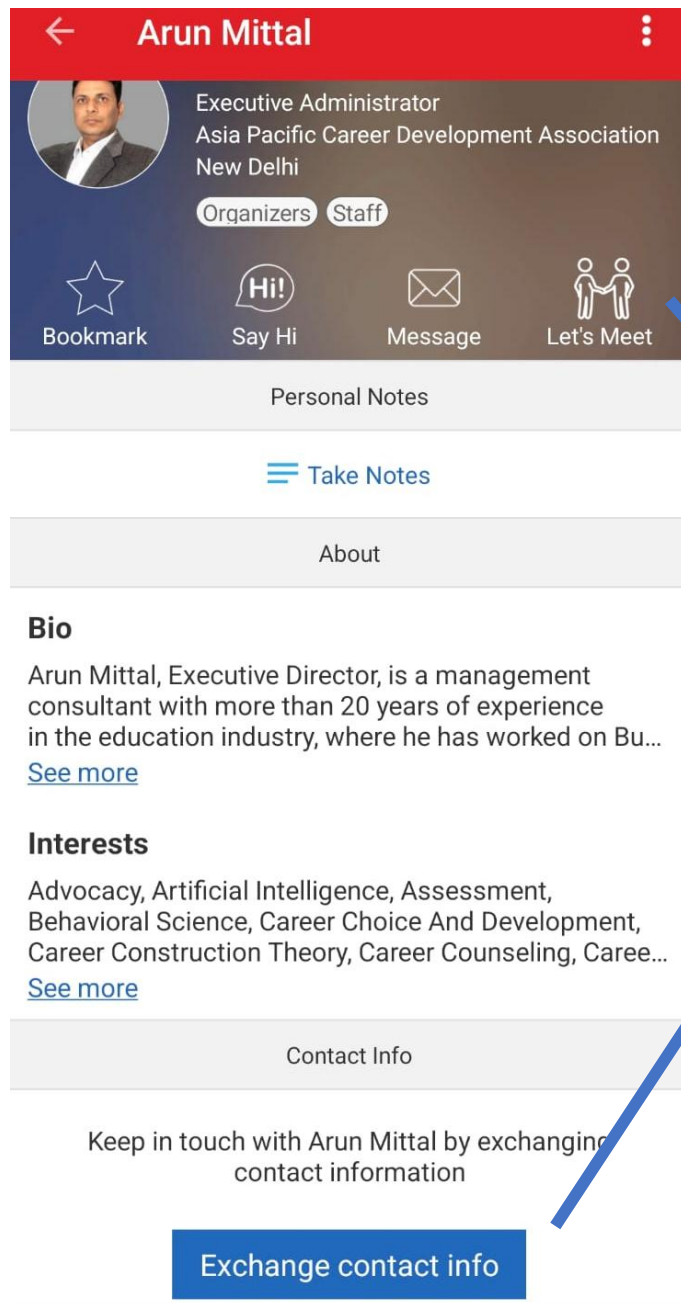
Specific Sessions

- This is what you'll see when you click on a title.
- Use this button to add the session to your personal agenda.
- These engagement icons can be used to post questions, answer polls, chat with other attendees, and to like the session.
- You can see other details like session description, related sponsors, and presenter(s) in the session.
- You can attend the session live by (1) getting a link to Watch on Desktop, or (2) join the Live Stream where Whova will redirect you to Zoom.



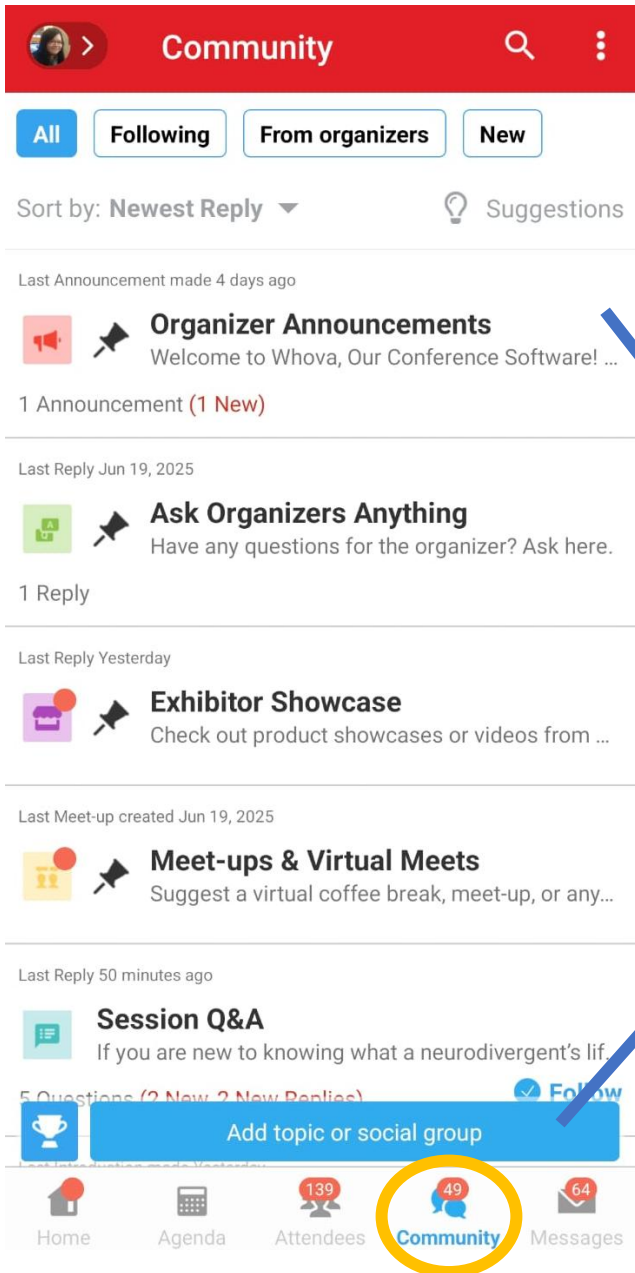
Attendees feature for Networking

- Conferences are excellent for networking, Whova makes it even more easy.
- Use the Attendee Tab at the bottom of the home screen to see the list of attendees.
- Use “Say Hi” to chat with specific attendees.
- You can also use the Messages icon to do a private chat with other conference attendees.



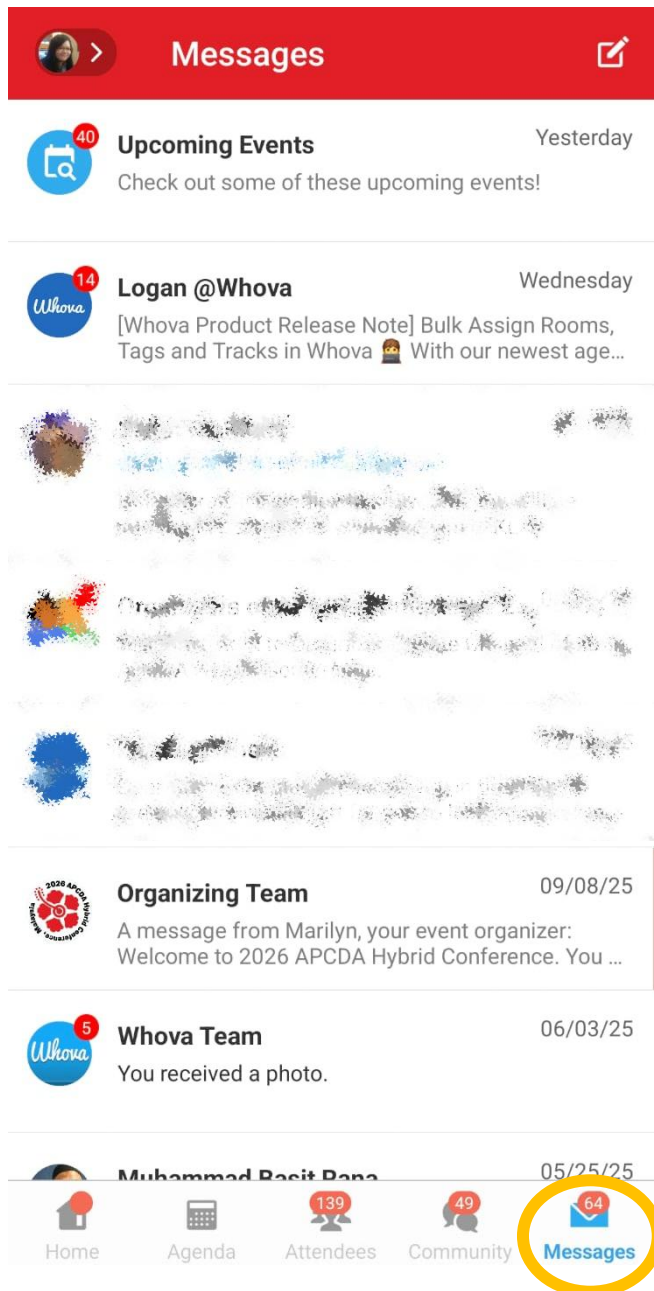
Attendee's Individual Profiles

- Clicking on a specific attendee will view their detailed individual profile.
- You can bookmark this attendee, say hi, send private messages, or even initiate a meet-up in-person or virtually.
- Whova also allows you to exchange virtual Business Cards with this button.
- It's important to make sure your profile is accurate.



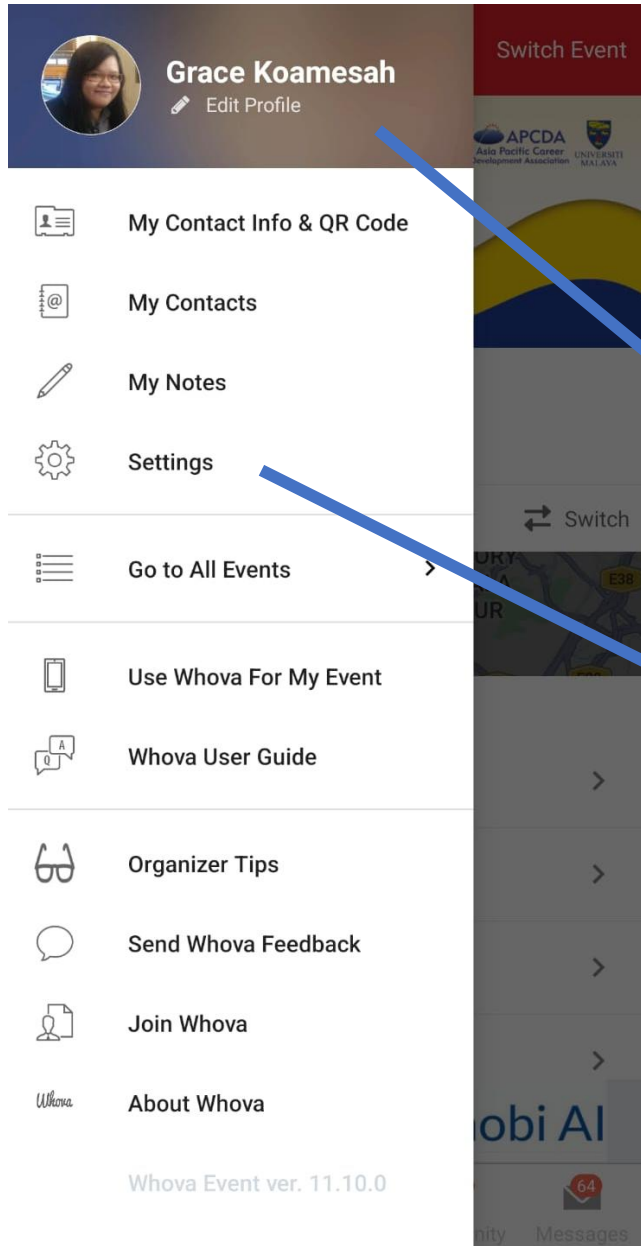
Community Board and Discussions

- By clicking the Community icon, you can engage in public discussion topics that are open for everyone.
- **Organizer Announcements** and **Ask Organizers Anything** are pinned on top, making it easier to find when needed.
- Add your own discussion topic or social group with this button.



Private Messages

- You can access the Message board at the bottom right corner of the screen.
- This feature can be used to deliver private messages to other attendees.
- You will also receive updates from organizers or from the Whova team in this area.



Other Personal Settings

- Personal Branding is a critical success factor for networking.
- You can update your photograph, contact information, work and other details using this tab.
- In the **Settings**, you can set-up your Whova App notification settings, plug-in your social media accounts to Whova, change Password, or Sign out from the app.