



APCDA Board Meeting Minutes

August 16, 2026

Present: Allan Gantenby, Dr. Elisabeth Montgomery, Dr. Poh Li Lau, Effrosyni (Sini) Parampota, Dr. Ma. Leonila "Nila" Urrea, Dr. Natalie Kauffman, Baktiar Hasnan, Dr. Brian Schwartz, Dr. Roberta Borgen, Dr. Marilyn Maze, Arun Mittal, Emily Rose L. Lizada, Grace Koamesah

Absent: Ms. Gaini Yessembekova

President's Message

- Welcomed all Board members.
- Briefed the Board on the Mentoring Project and the feedback being sought; details of the survey findings will be shared after the analysis is completed.

Treasurer's Report

- The 2026 Annual Hybrid Conference was financially positive. Including the Keynoter's Air Ticket which was purchased in the prior fiscal year, the Net Income was USD \$44,490
- The budget for FY 2026-27 is being prepared and will be shared shortly.

Report on Committee Council

- The report covered updates on committee activities, including the need to find a replacement for the Awards Committee Chair.
- The Membership Committee reported that membership had increased to 527 as of August 13, an increase of 126 members compared with the previous year.
- Other updates included Tracey Campbell becoming Co-Chair of the News Committee with Momoko Osaka, and the launch of the Life Skills Club.
- Concern was expressed about the low engagement of the 125 scholars from the 2026 Conference.
- The Research Committee's recommendation to subscribe to Crossref was accepted, and the annual subscription fee of USD 275 has been paid.
- The upcoming Journal issue has two manuscripts ready for final editing and one awaiting author corrections.

Area Council Report

Baktiar provided an update on the work being done across various regions and emphasized the need to continue supporting Area Representatives while also strengthening accountability.

Discussion on 2028 & Future Conference Locations

- Marilyn presented the Member/Friend Survey results, which showed Tokyo as the first choice, with Taipei (Taiwan), Seoul (South Korea), Hong Kong, and Ho Chi Minh City (Vietnam) in the top 5.
- The proposal from Taiwan was discussed, focusing on the geopolitical tensions between China and Taiwan.

- The Board recognized the urgency of finalizing the location for the 2028 Conference; however, it suggested that other options be explored, particularly Japan, which could provide a neutral alternative.
- Dr. Brian Schwartz informed the Board that Hong Kong would submit a formal proposal with support from other representatives from China.

Bootcamp Program Proposal Discussion

- The Board was informed that the Summer Survey showed a very encouraging response to the Bootcamp Program.
- It was discussed and agreed that the program would not be offered as a certification program, primarily to avoid competing with APCDA's accreditation program.
- Members sensitivity to a fee-based program was discussed, and it was agreed that this should be taken into consideration while finalizing any such program in the future.
- The Bootcamp Program is designed to introduce new and formally untrained professionals to career development.
- The Board requested Dr. Roberta Borgen to provide a final proposal for the Board's consideration.

Other Summer Survey Information

- Our members are most likely to use AI for administrative tasks, but not with clients. Many are interested in how to use AI with clients, concerned with the ethics of using AI and privacy issues. They want practical ways to use AI and research on the impact of using AI with clients.
- One way to advance the knowledge and ethical use of AI is to develop research-back materials members can use.
- The Officers previously approved the APCDA Transferable Skills Assessment project, which will be led by Dr. Marilyn Maze. A Transferable Skills Assessment will be developed by a team of volunteers, tested using appropriate research procedures to assure its efficacy, and provided free on our website.
- The cost is expected to be minimal.

Leadership Transitions

- Effective October 1, 2026
 - Allan will complete his term as Past President.
 - Sini will move from Board Secretary to President-Elect.
 - Baktiar will move from Area Council Chair to Secretary.
 - Matthew Sin will potentially replace Baktiar as Chair of the Area Council.

Next Steps

Arun

- Finalize the process document for the Circle of Wisdom with Sini.
- Close the loop with Matthew regarding the ICW chair position.
- Meet with Allan to close the Life Strategies application.

Elisabeth

- Share the written analysis of the mentoring survey to Marilyn for collaboration.

Marilyn

- Work with Elisabeth and Nila to write the summary report of the member engagement section of the summer survey.
- Provide regular updates to the board on the progress of the APCDA Transferable Skills Assessment Program.
- Improve the member directory to ensure only current members are listed.
- Look for a replacement for the Awards Committee Chair.
- Seek a host in Tokyo for a future conference.

Roberta

- Send a more structured proposal for the Bootcamp Program to the Board for discussion at the next meeting.

Collaboration

- Elisabeth, Marilyn, and Nila: Work together to prepare the report on the member engagement section of the survey.

Sini Parampota

Mrs. Effrosyni (Sini) Parampota

Secretary

Asia Pacific Career Development Association